

# Registration 2023-24 FAQ

## 1. What do I need to do in order to register my student for the 2023-24 school year?

**PowerSchool Enrollment (formerly Infosnap) Online Registration** – Follow the instructions included with your Snapcode letter (mailed to families July 7). Upon receipt of your Snapcode letter, it is important that you complete the online registration process as soon as possible. If you would like assistance with this process, it will be available during onsite registration. If you need technical assistance, go to <https://help.powerschool.com/> or call Enrollment support at (866) 752-6850. Additionally, you can click the HELP icon (question mark) in the top right hand corner from any page in the online registration form.

*The form can be completed using any device – phone, tablet, computer, etc. Each operating system performs differently depending upon the device settings – for example, if your device has Autofill turned on, a phone number may populate in every instance. Please check your form carefully before submission to make sure all data is correct.*

## 2. What if I lose my Snapcode letter?

Another copy of the Snapcode letter can be obtained by calling your school.

## 3. Do I have to go to the school for registration?

There is **no need** to go to the school site for registration if you have completed the registration form online.

## 4. If I do not have the ability to complete this information online, what should I do?

Please go to onsite registration at your child's school and computers will be available as well as assistance.

## 5. Who must complete the address verification section in online registration?

Returning students that have not previously provided address verification information to the school for their CURRENT address on file will need to provide this information during online registration. Additionally, all new students and any returning student with a change of address will need to provide this information.

## 6. What type of document is needed for address verification?

A current utility bill, phone bill, bank statement, mortgage/rental/lease statement, medical bill, or any other like information that reflects the provided student address to the parent/guardian dated within 60 days of completing registration.

## 7. What are the dates/times for onsite registration?

<u>Elementary Schools</u>	<u>Middle Schools</u>	<u>High School</u>	<u>High School</u>
Thursday, July 13 4-7 PM	Tuesday, July 25 12:00-3:00 4:00-6:00 Wednesday, July 26 9:00-11:00	NA Wednesday, July 19 9:00-12:00 Thursday, July 20 1:00-4:00	FC Tuesday, July 25 (New Students only) 8:00-3:00 appt. only Wednesday, July 26 8:00-11:00 12:00-2:30 Thursday, July 27 8:00-11:00 12:00-2:30

## 8. How do I find transportation information? (E-link information will be available beginning July 18)

- Go to our website [www.nafcs.org](http://www.nafcs.org)
- Click on the green Transportation icon.
- Select the green Bus Routing E-link icon.
- Login with the Student ID (found on the Snapcode Letter) as the Username and Password.
- Click on Work with Students and then View My Students.
- Click on your student to view his/her bus stop information.

If no route information is available or the student's pickup location is incorrect, please email [transportation@nafcs.org](mailto:transportation@nafcs.org) and let us know your student's name, grade, home address, pickup address and drop-off address to get a bus assignment. Transportation will not be able to contact you, so check E-Link daily for updated bus assignments and times. Also, if your student will not be riding the bus this year, we would like to know that as well.

**Be aware that bus stop times will change throughout the year, especially the first few weeks of school due to traffic patterns and students being added to bus routes. Please have your student at the bus stop 10 minutes prior to their bus stop time. Check daily the first 2-weeks of school for updated information, then periodically for any changes throughout the year. If your student is moving from elementary school to middle school or middle school to high school, please keep in mind that the bus pickup/dropoff location may not be the same as last year.**

**9. Do I need to complete an application for Free & Reduced Meal Assistance?**

*Families must re-apply each school year for free and reduced-price meals.* Free and reduced status is extremely important. We encourage families to fill out the free/reduced meal application. Eligible families can also be connected with many other resources such as **summer** P-EBT, utility discounts, and more! By applying, you are also helping support New Albany Floyd County Schools qualify for grants or receive additional school funding that goes back into your student's classroom to support their learning!

**10. Where can I find the application for the Free/Reduced Meal assistance?**

There is a link on the last page of online registration that will direct you to the Free/Reduced Lunch Assistance application or you go directly to

[https://www.myschoolapps.com/Home/DistrictRedirect/NEWALBANYFLYD\\_IN?langid=1](https://www.myschoolapps.com/Home/DistrictRedirect/NEWALBANYFLYD_IN?langid=1)

If you would like assistance with filling out the application, staff are available during onsite registration.

**11. How do I pay and manage my child's school meal account?**

Beginning July 1, 2023, New Albany Floyd County Schools will use a new online service for cafeteria payments called MySchoolBucks. This service will replace MyPaymentsPlus. Please note that all money and student information will transfer over from the old program to the new program. Parents will need to create a new account to use this new service. New accounts can be set up after July 1, 2023. More information will be provided via email, social media and our updated website before July 1, 2023. MySchoolBucks is also available for iPhone in the Apple® App Store and Android Google Play Store. \*Parents without internet access can also access their child's meal account balance by simply calling the cafeteria manager at their child's school or sending an email to [loliver@nafcs.org](mailto:loliver@nafcs.org) or [lbeach@nafcs.org](mailto:lbeach@nafcs.org).

**12. Where can I find my student's school supply list for 2023-24?**

Supply lists for all schools can be found on our website: <https://www.nafcs.k12.in.us/students-post/supplylists/>

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