

## **Snow Day Preparation**

If there is a chance of snow, the administration will communicate with teachers and direct them to send devices and chargers home with students. You will get an all-call if a snow day is issued. In order to assist students who may have connectivity issues, teachers and students may choose to download assignments to Google Classroom before leaving the classroom.

## **Snow Day Working Expectations/Procedures**

Teachers will be working from home on snow days and the following modified virtual learning day will be implemented:

- Teachers will post information about the day's learning and assignments via our Learning Management System (Google Classroom, textbook, etc) by 9:00 am.
- Teachers will hold office hours and be available for questions and communication with students and parents from 9:00 am - 2:00 pm.
  - Communication received from students/parents between 9:00 and 2:00 pm will be returned the same day.
- Teachers will make every effort to assign learning opportunities that are within the context of the pacing guide and the natural scope and sequence of their curriculum.
- Completing the entire day's course work (assignments, tasks, reading, video, etc) could take up to approximately 3 hours.
- Most students should be able to complete the work and tasks assigned independently requiring little additional guidance from adults or teachers.

## **Attendance Procedures**

- All students' attendance will initially be marked "present" on a snow day.
- Student's attendance will be monitored by the teacher and documented based on the quality of work, progress made towards learning outcomes, and work completion. These criteria will determine a student's final posted attendance and grade(s).
- The official attendance will be posted within 5 days of the last snow day.