

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that New Albany-Floyd County School Corporation (“School”) is requesting proposals from qualified organizations to provide Textbooks and/or E-book resources for Spanish, French, and German classes. (“Products”).

The proposals will be received until December 15, 2021, at 3:00 p.m. (EST) Proposals must be delivered to Louie Jensen, New Albany Floyd County Schools, 2813 Grant Line Rd, New Albany, IN 47150 and copy via email to ljensen@nafcs.org All proposals received after that time will not be considered and returned to that submitter.

All products and services for each project shall be performed under one or more contracts with the School. Respondents must submit a financial statement, statement of experience, proposed plan or plans for performing the work, and the resources, labor, technology, materials, supplies, and equipment Respondent has available.

Discussions may be conducted with, and best and final offers obtained from, responsible offerors submitting proposals determined to be reasonably susceptible of being selected for award. Contracts may be made with more than one offeror whose proposals are determined to be advantageous to School, taking into consideration price and other evaluation factors set forth in the Request for Proposals (RFP).

The RFP is on file at School’s administrative office and may also be accessed via <https://www.nafcs.k12.in.us/events/> All offerors must comply with the requirements of federal and state laws and as outlined in the RFP. Offerors must also be able to meet all requirements found in applicable licensing, education, public purchasing, and public contract statutes and regulations.

Prior to approval and execution of School’s contract(s), the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility, and it can faithfully perform the contract obligations.

School expects to award the contract(s) for the Products/Services at its May 9, 2022 Board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP. School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure. A meeting for discussion of the RFP will be held via Zoom on December 6, 2021

Zoom meeting invite and questions regarding the contract(s) or requests for fair and equal treatment, can be directed in writing to Louie Jensen, New Albany Floyd County Schools, 2813 Grant Line Rd, New Albany, IN 47150 and ljensen@nafcs.org