

**NEW ALBANY-FLOYD COUNTY CONSOLIDATED SCHOOL CORPORATION
REQUEST FOR SPECIAL TOUR (FIELD TRIP) OR CONVOCATION FORM**

SCHOOL YEAR 2018-19

ST-FORM 63098

School NEW ALBANY H.S.

Teacher SULLIVAN

Date Submitted to Principal 1/25/19

Form must be submitted to the principal in a timely manner to allow for principal/superintendent or Board approval

Will this trip/convocation require students to be taken out of classes of other teachers? YES

Name of Destination (*Be specific*) NEW YORK CITY Date of trip/convocation FEB. 28 MAR. 3

City & State NEW YORK, NY Number of chaperones involved 2

Time of departure 6AM 2/20 Time of return 5PM 3/3 Overnight? Yes No

Has this trip been taken before? YES When? MARCH 2017

Number of students involved 4 Mode of transportation PLANE

Grade level(s) and/or subject 11TH & 12TH RADIO/TV Cost to student NONE

How will this trip be funded? RADIO UNDERWRITING GRANT FUNDS

Will students be eating during their regularly schedule lunch periods? YES NO <u>N/A</u>	If NO, when/where will your students eat lunch?
--	---

An educationally related activity is a non-classroom activity, such as a field trip or convocation, that meets all of the following:

- Is consistent with and promotes the educational philosophy and goals of the school corporation and the state board of education.
- Facilitates the attainment of specific educational objectives.
- Is a part of the goals and objectives of an approved course or curriculum.
- Represents a unique educational opportunity.
- Has been approved in writing by the local superintendent or the superintendent's designee.
- Cannot reasonably occur without interrupting the school day.

Each school corporation shall maintain a record of educationally related activities. The record is open to public inspection and must contain a description of the activity and a statement of the educational objective of the activity. Such files must be carefully maintained and may be reviewed with the performance based accreditation program.

Describe how this field trip or convocation supports the Indiana Academic standards in your grade level and subject area or how it addresses your students' educational, career or learning plans.

THIS IS THE NATIONAL BROADCASTERS CONFERENCE THAT PROVIDES NUMEROUS RELATED WORKSHOPS AND ACCESS TO PROFESSIONALS AND EDUCATORS IN THE FIELD. STUDENTS WILL ALSO GET TO MEET WITH REPRESENTATIVES OF COLLEGE RADIO PROGRAMS.

Explain how this activity is a unique or relevant learning opportunity that may not otherwise be provided to your students.

WNAS HAS BEEN INVITED TO PARTICIPATE BASED ON BEING NAMED AS NATIONAL FINALISTS IN MULTIPLE CATEGORIES. IT'S AN OPPORTUNITY TO BRING NATIONAL RECOGNITION TO OUR SCHOOL SYSTEM.

Michelle L. Smith Date JAN. 25, 2019

Principal's signature denotes approval of use of instructional time for this activity

[Signature] Date 1-25-19

Approval of the Director of Elementary/Middle/High Schools

Date of School Board approval on overnight trips as defined by policy

Date _____

**NEW ALBANY-FLOYD COUNTY CONSOLIDATED SCHOOL CORPORATION
REQUEST FOR SPECIAL TOUR (FIELD TRIP) OR CONVOCATION FORM**

SCHOOL YEAR 18-19

ST-FORM 63098

School NAHS NJROTC

Teacher LCDR MAYNARD

Date Submitted to Principal 10 JAN 2019 *Form must be submitted to the principal in a timely manner to allow for principal/superintendent or Board approval*

Will this trip/convocation require students to be taken out of classes of other teachers? NO ^{INTERSESSION} SPRING BREAK

Name of Destination (Be specific) NAVAL AIR STATION JACKSONVILLE, FLORIDA Date of trip/convocation 18-22 MARCH 2019

City & State JACKSONVILLE, FLORIDA Number of chaperones involved 2

Time of departure 18 MARCH 6:00 A.M. Time of return 22 MARCH 8:00 P.M. Overnight? Yes No

Has this trip been taken before? YES When? 2015

Number of students involved 25 Mode of transportation COMMERCIAL BUS

Grade level(s) and/or subject 9-12 NJROTC Cost to student \$400

How will this trip be funded? STUDENT + NJROTC FUNDS

Will students be eating during their regularly schedule lunch periods? YES NO If NO, when/where will your students eat lunch? ON NAVY BASES

An educationally related activity is a non-classroom activity, such as a field trip or convocation, that meets all of the following:

- Is consistent with and promotes the educational philosophy and goals of the school corporation and the state board of education.
- Facilitates the attainment of specific educational objectives.
- Is a part of the goals and objectives of an approved course or curriculum.
- Represents a unique educational opportunity.
- Has been approved in writing by the local superintendent or the superintendent's designee.
- Cannot reasonably occur without interrupting the school day.

Each school corporation shall maintain a record of educationally related activities. The record is open to public inspection and must contain a description of the activity and a statement of the educational objective of the activity. Such files must be carefully maintained and may be reviewed with the performance based accreditation program.

Describe how this field trip or convocation supports the Indiana Academic standards in your grade level and subject area or how it addresses your students' educational, career or learning plans.

EDUCATION AND CAREER OPPORTUNITIES IN THE NAVY WILL BE PRESENTED TO OUR CADETS WHILE ONBOARD ACTIVE DUTY BASES.

Explain how this activity is a unique or relevant learning opportunity that may not otherwise be provided to your students.

OUR CADETS WILL OBSERVE ACTIVE DUTY OPERATIONS AND TOUR MULTIPLE TRAINING FACILITIES WHICH CANNOT BE REPRODUCED IN THE CLASSROOM.

Principal's signature denotes approval of use of instructional time for this activity [Signature] Date 1-10-19

Approval of the Director of Elementary/Middle/High Schools [Signature] Date 1-10-19

Date of School Board approval on overnight trips as defined by policy _____ Date _____

**NEW ALBANY-FLOYD COUNTY CONSOLIDATED SCHOOL CORPORATION
REQUEST FOR SPECIAL TOUR (FIELD TRIP) OR CONVOCATION FORM**

SCHOOL YEAR 18-19

ST-FORM 63098

School Floyd Central

Teacher Charles Williams

Date Submitted to Principal 1/25/19

Form must be submitted to the principal in a timely manner to allow for principal/superintendent or Board approval

Will this trip/convocation require students to be taken out of classes of other teachers? NO

Name of Destination (Be specific) Xavier University Date of trip/convocation 3/23-3/24

City & State Cincinnati OH Number of chaperones involved 4

Time of departure 7:00 am Time of return 8:00 pm Overnight? Yes No 23/24

Has this trip been taken before? Yes When? March 2018

Number of students involved 12 Mode of transportation Mid-Bus

Grade level(s) and/or subject 9-12 Cost to student \$85.00

How will this trip be funded? Membership fees

An educationally related activity is a non-classroom activity, such as a field trip or convocation, that meets all of the following:

- Is consistent with and promotes the educational philosophy and goals of the school corporation and the state board of education.
- Facilitates the attainment of specific educational objectives.
- Is a part of the goals and objectives of an approved course or curriculum.
- Represents a unique educational opportunity.
- Has been approved in writing by the local superintendent or the superintendent's designee.
- Cannot reasonably occur without interrupting the school day.

Each school corporation shall maintain a record of educationally related activities. The record is open to public inspection and must contain a description of the activity and a statement of the educational objective of the activity. Such files must be carefully maintained and may be reviewed with the performance based accreditation program.

Describe how this field trip or convocation supports the Indiana Academic standards in your grade level and subject area or how it addresses your students' educational, career or learning plans.

The students will have an opportunity to visit a College Campus.

Explain how this activity is a unique or relevant learning opportunity that may not otherwise be provided to your students.

The students will be competing against the best groups in the mid west. They will also be watching some of those groups too.

Rob Williams Date 1/27/19
Principal's signature denotes approval of use of instructional time for this activity.

[Signature] Date 1-28-19
Approval of the Director of Elementary/Middle/High Schools

Date of School Board approval on overnight trips as defined by policy Date _____

NEW ALBANY-FLOYD COUNTY CONSOLIDATED SCHOOL CORPORATION
REQUEST FOR SPECIAL TOUR (FIELD TRIP) OR CONVOCATION FORM

SCHOOL YEAR 2018-2019

ST-FORM 63098

School Prosser Career Education Center

Teacher Valerie Prince

Date Submitted to Principal 2/1/19

Form must be submitted to the principal in a timely manner to allow for principal/ superintendent or Board approval

Will this trip/convocation require students to be taken out of classes of other teachers? YES

Name of Destination

(Be specific) Indianapolis, IN

Date of trip/convocation Apr. 19 + 20

City & State State Fairgrounds

Number of chaperones involved _____

Time of departure 8:30am

Time of return

5:30pm

Overnight? Yes No

Has this trip been taken before? YES

When? last spring

Number of students involved 100

Cost per student 0

Grade level(s) and/or subject 11+12

Mode of transportation bus

An educationally related activity is a non-classroom activity, such as a field trip or convocation, that meets all of the following:

- Is consistent with and promotes the educational philosophy and goals of the school corporation and the state board of education.
- Facilitates the attainment of specific educational objectives.
- Is a part of the goals and objectives of an approved course or curriculum?
- Represents a unique educational opportunity.
- Has been approved in writing by the local superintendent or the superintendent's designee.
- Cannot reasonably occur without interrupting the school day.

Each school corporation shall maintain a record of educationally related activities. The record is open to public inspection and must contain a description of the activity and a statement of the educational objective of the activity. Such files must be carefully maintained and may be reviewed with the performance based accreditation program.

Describe how this field trip or convocation supports the Indiana Academic standards in your grade level and subject area or how it addresses your students' educational, career or learning plans.

These students have won a regional contest in their program area and now will compete against students across the state.

Explain how this activity is a unique or relevant learning opportunity that may not otherwise be provided to your students.

Skills USA contest is a nationwide CTE professional organization that provides competitions events for students in there CTE program Area

Nancy Campbell

Date Feb. 1, 2019

Principal's signature denotes approval of use of instructional time for this activity

[Signature]

Date 2-4-19

Assistant to the Superintendent's Approval

Date of Board approval as defined by policy